**Project Meeting Notes**

**Week 3 – Meeting Notes**

* Create a set of questions to interview seafood producers for information useful for requirement analysis
* Gather information from seafood producers in Thailand through telephone
* Understand the nature of a cooperative organization

**Week 4 – Meeting Notes**

* Create Github repository and add Prof Prakash’s account (psbhandari) for uploading progress documents regarding the project
* Present a complete list of requirements to Prof Prakash on week 5 (after semester break)
* All of the information gathered from those producers is informal and will not be recorded in the project report. It is for personal use only.
* Regarding the working solution, the website will provide delivery and inventory options for producers. In other words, they can choose whether to handle delivery and inventory themselves or to use delivery and inventory services provided by the cooperative organization.
* All of final requirements which will be mentioned in the report are from only the supervisor and the project operator.
* Upload materials used to create Business Capability Map, Business-to-IT Alignment Model and UML Data Model for Prof Prakash
* Review Oracle 10g Database Administrator book

**Week 5 – Meeting Notes**

* Start database design on week 6 and finalize it before the end of week 8
* Borrow Oracle 10g Database Administrator book of Gavin Powell [Read chapter 10 and 11]
* Borrow Data Modeling and Database Design book of Umanath and Scamell [Read ER Data Modeling]
* Change UML to ER for designing data model
* Once ER model is created, it can be easily converted into Database Design (Logical Model and SQL Script)
* Create business requirements document based on SFSU template
* Create Business Policy
* Create Cost Benefit analysis
* Remove Business Capability Map and Business-to-IT Alignment Model from deliverables